No. 2015/60

Tuesday, 31 March 2015

Journal

of the United Nations

Programme of meetings and agenda

Official meetings

Tuesday, 31 March 2015

General Assembly

Advisory Committee on Administrative and Budgetary Questions

10:00 to 13:00	Closed meeting	Conference Room 10
15:00 to 18:00	Closed meeting	Conference Room 10

1. African Union-United Nations Hybrid Operation in Darfur
2. Executive meeting

Security Council

Working Group on Children and Armed Conflict

10:00 to 13:00	Informal consultations (closed)	Conference Room 7

Security Council Committee established pursuant to resolution 2127 (2013) concerning the Central African Republic

15:00 to 16:30	Informal consultations (closed)	Conference Room 7

1. Programme of work of the Panel of Experts on the Central African Republic extended pursuant to resolution 2196 (2015)
2. Other matters

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Security Council Committee established pursuant to resolution 1533 (2004) concerning the Democratic Republic of the Congo

16:30 to 18:00 Informal meeting Conference Room 7

Briefing by His Excellency Ntumba Luaba, Executive Secretary, International Conference on the Great Lakes Region (ICGLR)

Economic and Social Council

2015 session

Integration segment

10:00 to 13:00 17th meeting [webcast] Economic and Social Council Chamber

Integration segment [item 8]

10:00 to 11:30 *Panel discussion on "Solutions to climate change: Growing decent jobs"*

Moderator

Mr. Michael Renner, Senior Researcher, The Worldwatch Institute, United States

Panellists

His Excellency Miles Sampa, Deputy Minister of Commerce, Trade and Industry, Zambia

Mr. Robert Pollin, Professor of Economics and Co-Director, Political Economy Research Institute, University of Massachusetts, United States

Ms. Gayle Schueller, Vice-President of Global Sustainability, 3M Company, United States

Discussant

Mr. Peter Poschen, Director, Job Creation and Enterprise Development Department, International Labour Organization

Interactive discussion

11:30 to 12:45 *Panel discussion on "Making dignity and prosperity the norm"*

Keynote speaker

Mr. Guy Ryder, Director-General, International Labour Organization

Moderator

Her Excellency Bénédicte Frankinet, Permanent Representative of Belgium to the United Nations and Co-Chair, Group of Friends of Decent Work for Sustainable Development

Panellists

His Excellency Luis Eduardo Garzón, Minister of Labour, Colombia

His Excellency Radosław Mleczko, Deputy Minister of Labour and Social Policy, Poland

Mr. Phil Jennings, General Secretary, UNI Global Union, Switzerland

Mr. Edward Potter, Director, Global Workplace Rights, Coca-Cola Company, and Chair, Labor and Employment Committee, United States Council for International Business

Interactive discussion

12:45 to 13:00 *"Assessing progress 20 years after Beijing and Copenhagen"*

Her Excellency Simona Mirela Miculescu, Permanent Representative of Romania to the United Nations and Chair of the fifty-fourth session of the Commission for Social Development

His Excellency Antonio de Aguiar Patriota, Permanent Representative of Brazil to the United Nations and Chair of the sixtieth session of the Commission on the Status of Women

15:00 to 18:00 18th meeting [webcast] Economic and Social Council Chamber

Integration segment [item 8]

15:00 to 16:30 *Panel discussion on "At Work in Africa"*

Moderator

His Excellency Ismael Abraão Gaspar Martins, Permanent Representative of Angola to the United Nations, and Co-Chair, Group of Friends of Decent Work for Sustainable Development

Panellists

His Excellency Ebrahim Patel, Minister for Economic Development, South Africa

His Excellency Hakim Ben Hammouda, Former Minister of Finance, Special Advisor to the President, African Development Bank (AfDB)

Mr. Aeneas Chuma, Assistant Director-General and Regional Director for Africa, International Labour Organization

Mr. Alioune Sall, Executive Director, African Futures Institute, South Africa

Discussant

Mr. Maged Abdelaziz, United Nations Under-Secretary-General and Special Adviser to the Secretary-General on Africa

Interactive discussion

16:30 to 18:00 General debate of the integration segment [item 8]

[The general discussion of the integration segment will continue on Wednesday, 1 April, from 11:00 to 13:00. Requests for inscription on the list of speakers should be sent, *in writing*, with the full name and title of the speaker, to the Secretary of the Council, Ms. Jennifer de Laurentis (c/o Mr. Paolo Dua (e-mail duap@un.org; room S-1285; fax 1 (212) 963-5935)). Inscriptions to the list of speakers will *close by 17:00* of the preceding day. The time limit set for statements during the general discussion is *seven minutes* for speakers on behalf of groups and *five minutes* for individual delegations.

For additional information, including documentation and related side events, please consult the Website of the Council (*click here*) or contact Ms. Sibel Selcuk, Office for ECOSOC Support and Coordination (e-mail selcuk@un.org; tel. 1 (917) 367-5019).

Delegations are kindly requested to send the names of their representatives and alternates attending the *integration segment* to the Secretary of the Council, Ms. Jennifer de Laurentis

(c/o Ms. Jacqueline Aidenbaum (e-mail aidenbaum@un.org; room S-1271; fax 1 (212) 963-5935)). Please note that only scanned copies of notes verbales will be accepted by e-mail. Delegations are advised that only one list of participants will be issued at the end of the 2015 session of the Council, containing the names of the participants to all the segments of the session.

Delegations are reminded that PaperSmart services will be available for the duration of the 2015 session of the Council. Delegations wishing to circulate their statements electronically through the Council's PaperSmart Portal (please *click here*) should send a copy of the statement at least *one hour in advance of delivery* to papersmart2@un.org. The date of the meeting and the agenda item should be indicated in the heading of the statement and in the subject line of the e-mail. The statements will be made available on the Council's PaperSmart Portal only after delivery by delegations.]

Economic and Social Council

2015 session
Informal consultations

Informal consultations (closed) on the draft resolution of the operational activities segment (E/2015/L.3) convened by the Vice-President of the Council, Her Excellency Maria Emma Mejia Vélez (Colombia), and facilitated by Ms. Marcela Ordoñez (Colombia) will be held *today*, 31 March 2015, from 10:00 to 13:00 and from 15:00 to 21:00, in *Conference Room D*.

Other meetings

The information below is reproduced as received and does not imply any opinion or endorsement by the Secretariat of the United Nations. The meetings under this header are closed.

Tuesday, 31 March 2015

Group of 77 (on Second Committee and related matters)

09:00 to 10:00	Closed meeting	Conference Room 1
10:00 to 13:00	Closed meeting	Conference Room 1
15:00 to 18:00	Closed meeting	Conference Room 1

Other activities

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Tuesday, 31 March 2015

Panel discussion on "Mine Action: It's your Business" (on the occasion of the International Day for Mine Awareness and Assistance in Mine Action (4 April)) (General Assembly resolution 60/97) (organized by the United Nations Mine Action Service (UNMAS))

From 13:15 to 15:00, in Conference Room 8.

[All are invited. For further information, please contact Ms. Kaori Ozawa, United Nations Mine Action Service (e-mail ozawa@un.org; tel. 1 (917) 367-4798).]

Press conferences

The schedule is tentative; up-to-date information can be obtained at www.un.org/sg/spokesperson/confschedule.asp.

Tuesday, 31 March 2015

Press Briefing Room (S-0237) [webcast]

12:00 Press briefing by the Spokesperson

General Assembly
Sixty-ninth session

Informal informal consultations, convened by the Permanent Missions of Guyana and Norway on modalities of the third International Conference on Financing for Development will be held on Wednesday, 1 April 2015 at 10:00, in Conference Room 12. For further information please contact the Permanent Mission of Norway (e-mail erling.michael.motzfeldt.kravik@mfa.no).

Forthcoming official meetings

Thursday, 2 April 2015

General Assembly
Sixty-ninth session

11:00 84th plenary meeting General Assembly Hall

1. Appointment of members of the Committee on Conferences[1] [item 113 (f)]
2. Follow-up to the outcome of the Millennium Summit [item 115]
   (a) Draft resolution (A/69/L.55)
   (b) Report of the Fifth Committee (A/69/837)
3. Cooperation between the United Nations and the International Organization of la Francophonie: draft resolution (A/69/L.58) [item 123 (m)]
4. Cooperation between the United Nations and the Organization for Democracy and Economic Development — GUAM: draft resolution (A69/L.59) [item 123 (p)]
5. Review of the efficiency of the administrative and financial functioning of the United Nations: report of the Fifth Committee (A/69/702/Add.1 (to be issued)) [item 131]
6. Programme budget for the biennium 2014-2015: report of the Fifth Committee (A/69/422/Add.2 (to be issued)) [item 132]

[1] To fill a vacancy of Western European and other States (A/69/843).

7. Joint Inspection Unit: report of the Fifth Committee (A/69/846 (to be issued)) [item 138]

8. Financing of the International Residual Mechanism for Criminal Tribunals: report of the Fifth Committee (A/69/693/Add.1 (to be issued)) [item 147]

General Assembly

Sixty-ninth session

The agenda of the sixty-ninth regular session of the General Assembly has been issued in document A/69/251 (see document A/69/252 for allocation of items).

The annotated preliminary list of items to be included in the provisional agenda of the sixty-ninth regular session of the General Assembly was issued in documents A/69/100 and A/69/100/Add.1.

Please note that there is no predetermined programme of work for formal and informal meetings of the plenary for the resumed part of the session (1 January-14 September 2015). Meetings will be announced in the *Journal* when they are scheduled.

List of speakers

Delegations wishing to speak in the plenary meetings are kindly requested to inscribe with the list of speakers, General Assembly Affairs Branch (Ms. Antonina Poliakova, e-mail poliakova@un.org; tel. 1 (212) 963-5063; Room S-3082).

For the submission of a draft resolution for the plenary, please call 1 (212) 963-3818 (Room S-3053). Please *click here* for the guidelines for submission of draft resolutions in the General Assembly.

Announcement for Member States on issuance of communications

Delegations requesting issuance of communications as documents of the General Assembly should ensure that they are addressed to the Secretary-General and signed by the permanent representative or chargé d'affaires of the permanent mission to the United Nations.

The communications should indicate the session of the General Assembly, and the number and title of the agenda item under which circulation is requested, using the agenda of the sixty-ninth session of the General Assembly contained in document A/69/251.

Electronic versions in Microsoft Word should be sent to gaab@un.org, or to dpu-dgacm@un.org, to facilitate the processing of communications. If versions in any other United Nations official languages are available, they should be included with a clear indication of the original language and/or which language versions are to be used for reference only.

General Assembly

Sixty-ninth session

Informal meeting under agenda item 74 (a) (Oceans and the law of the sea)

An informal meeting (closed) on the way forward on the recommendations adopted on 23 January 2015 by the Ad Hoc Open-ended Informal Working Group to study issues relating to the conservation and sustainable use of marine biological diversity beyond

areas of national jurisdiction will be held on Wednesday, 1 April 2015, from 15:00 to 18:00, in Conference Room 11.

General Assembly

Second Open-ended Meeting of Governmental Experts under the Programme of Action to Prevent, Combat and Eradicate the Illicit Trade in Small Arms and Light Weapons in All Its Aspects Informal consultations
Informal consultations

Informal consultations on preparations for the Second Open-ended Meeting of Governmental Experts (MGE2) under the Programme of Action to Prevent, Combat and Eradicate the Illicit Trade in Small Arms and Light Weapons in All Its Aspects (scheduled for Monday, 1, to Friday, 5 June 2015) will be held on Thursday, 2 April 2015, at 10:00, in Conference Room 1. The informal consultations will be convened by His Excellency Vlad Lupan of the Republic of Moldova in his capacity as the Chair-designate of the Second Open-ended Meeting of Governmental Experts.

United Nations Open-ended Informal Consultative Process on Oceans and the Law of the Sea
Sixteenth meeting

The sixteenth meeting of the United Nations Open-ended Informal Consultative Process on Oceans and the Law of the Sea will be held from Monday, 6 to Friday, 10 April 2015. The meeting will be convened on Monday, 6 April 2015, at 10:00, in Conference Room 1. Pursuant to General Assembly resolution 69/245 (A/RES/69/245), the meeting will focus its discussions on the topic "Oceans and sustainable development: integration of the three dimensions of sustainable development, namely, environmental, social and economic".

The format and annotated provisional agenda of the meeting are available and issued as document A/AC.259/L.16. The advance and unedited reporting material on the topic of focus of the meeting as well as the table of panellists for the sixteenth meeting of the Informal Consultative Process are also available on the website of the Division for Ocean Affairs and the Law of the Sea, Office of Legal Affairs (*click here*).

Delegations that have not done so are kindly reminded to submit the names of their representatives participating in the Meeting to the Division by *Thursday, 2 April 2015* (e-mail doalos@un.org; Room DC2-450; fax 1 (917) 367-0560).

States representing a Group of States wishing to be inscribed on the list of speakers are invited to contact the Division (e-mail salpin@un.org).

Disarmament Commission
2015 substantive session

The 2015 substantive session of the Disarmament Commission will be held from Monday, 6 April, to Friday, 24 April 2015. The opening meeting will take place on Monday, 6 April, at 10:00, in Conference Room 2. Delegations wishing to be inscribed on the list of speakers are invited to contact the secretariat (Ms. Lidija Komatina (e-mail komatina@un.org; tel. 1 (212) 963-2378)). The secretariat would also appreciate it if delegations could communicate to the Disarmament and Peace Affairs

Branch via Note verbale (e-mail leu@un.org; fax 1 (212) 963-5305), *as soon as possible*, the names of representative(s) who will participate in the work of the Disarmament Commission.

Committee on Contributions
Seventy-fifth session

The Committee on Contributions will hold its seventy-fifth session at Headquarters from Monday, 1 to Friday, 26 June 2015.

The attention of any Member States intending to request an exemption under Article 19 of the Charter of the United Nations is drawn to the provisions of General Assembly resolution 54/237 C, in which the Assembly, *inter alia*, urges such Member States to provide the fullest possible supporting information.

The Assembly also decided that requests for exemption under Article 19 must be submitted by Member States at least two weeks before the session of the Committee on Contributions, so as to ensure a full review of the requests. Accordingly, any such requests should be received by the President of the General Assembly *no later than* Friday, 15 May 2015. For further information, kindly contact the Secretary of the Committee (tel. 1 (212) 963-5306; Room FF-610 (304 East 45th Street); fax 1 (212) 963-1943)).

The Committee on Contributions will also be considering multi-year payment plans submitted pursuant to General Assembly resolution 57/4 B, as reaffirmed in resolution 67/238. Any Member States intending to submit such a plan are also invited to contact the Secretary of the Committee for further information.

General Assembly
Security Council

Peacebuilding Commission
Ninth session

Guinea configuration

An informal meeting of the Guinea configuration of the Peacebuilding Commission will be held on Wednesday, 1 April 2015, at 10:00, in Conference Room 11.

Economic and Social Council

2015 session
Coordination and management meeting
(8-10 April 2015)

The coordination and management meeting chaired by the Vice-President of the Council, His Excellency Oh Joon (Republic of Korea), will be held from Wednesday, 8 to Friday, 10 April 2015, in the Economic and Social Council Chamber. For additional information, please consult the Website of the Council (*click here*) or contact Ms. Leslie Wade, Office for ECOSOC Support and Coordination (e-mail wade@un.org; tel. 1 (212) 963-4420).

Elections, nominations, confirmations and appointments

The Council will hold elections to fill vacancies in the membership of its subsidiary bodies during the April coordination and management meeting. The list of subsidiary bodies on which the Council will take action is contained in document E/2015/1/Add.1.

Delegations and the Chairs of the regional groups are reminded to submit their nominations *as soon as possible* to Ms. Sangeeta Sharma (e-mail sharma7@un.org) with a copy to Ms. Mary Constable (e-mail constablem@un.org) or by mail to ECOSOC Affairs Branch (Room S-1275; fax 1 (212) 963-5935).

A list of candidates for these elections and supporting documentation are available on Candiweb by *clicking here*.

List of participants

Delegations are kindly requested to send the names of their representatives and alternates attending the meetings of the Council to the Secretary of the Council, Ms. Jennifer de Laurentis (c/o Ms. Jacqueline Aidenbaum (e-mail aidenbaum@un.org; Room S-1271; fax 1 (212) 963-5935)). Please note that only scanned copies of notes verbales will be accepted by e-mail. Delegations are advised that only one list of participants will be issued at the end of the 2015 session of the Council, containing the names of the participants to all the meetings of the Council.

Statements and PaperSmart arrangements

Delegations are reminded that PaperSmart services will be available for the duration of the 2015 session of the Council. Delegations wishing to circulate their statements electronically through the Council's PaperSmart Portal (please *click here*) should send a copy of the statement at least *one hour in advance* of delivery to papersmart2@un.org. The date of the meeting and the agenda item should be indicated in the heading of the statement and in the subject line of the e-mail. The statements will be made available on the Council's PaperSmart Portal only after delivery by delegations.

United Nations Forum on Forests
Eleventh session

The secretariat of the United Nations Forum on Forests will hold a briefing on the ongoing preparations for the eleventh session of the United Nations Forum on Forests (Monday, 4 to Friday, 15 May 2015) on Tuesday, 7 April 2015, from 13:15 to 14:30, in Conference Room 3. Representatives of all permanent missions and permanent observer missions are invited to attend. For further information, please contact Mr. Ryo Nakamura at the UNFF secretariat (e-mail nakamura@un.org; tel. 1 (212) 963-5914).

Commission on Population and Development
Forty-eighth session

The forty-eighth session of the Commission on Population and Development will be held from Monday, 13 to Friday, 17 April 2015. The first meeting will be convened on Monday, 13 April, at 10:00, in Conference Room 4.

The provisional agenda of the session and the proposed organization of work are contained in documents E/CN.9/2015/1 and E/CN.9/2015/L.1, respectively. To consult background information and official documents for the session, please *click here*.

Participation and seating arrangements

Members of the Commission wishing to attend the session are kindly requested to communicate the composition of their delegations to the Secretary of the Commission, Ms. Sonia Elliott (e-mail elliotts@un.org; Room S-3064; fax 1 (212) 963-5305). Member States that are not members of the Commission, non-member States, observers, United Nations agencies, funds and programmes and Regional Commissions are also requested to communicate the composition of their delegations to the secretariat in advance of the session. Please note that only scanned copies of notes verbales will be accepted by e-mail.

Kindly note that only those observers who have confirmed their participation, will be provided a nameplate on the floor of Conference Room 4 on the opening day. All others will be seated on a first-come, first-served basis.

Lists of speakers

The lists of speakers for all agenda items are open. Requests for inscription in the list of speakers should be sent in writing, with the full name and title of the speaker, to the secretariat of the Commission (Mr. Martin Vrastiak (e-mail vrastiak@un.org; fax 1 (212) 963-5305)).

In accordance with the programme of work, the general discussion under agenda item 4 (General debate on national experience in population matters: realizing the future we want: integrating population issues into sustainable development, including in the post-2015 development agenda), will be held from Monday, 13 April 2015 (for more details, please consult the organization of work in document E/CN.9/2015/L.1).

Delegations are advised that statements made by individual States should not exceed *five minutes*; statements made on behalf of a group of States should not exceed *ten minutes*; and statements made by observers should not exceed *four minutes*.

Statements and PaperSmart arrangements

Delegates are informed that PaperSmart services will be offered as an additional service for the forty-eighth session of the Commission. The official documentation and statements for the meetings will be available electronically via the PaperSmart Portal (*click here*) in all available official languages.

Delegates are kindly requested to submit electronic versions of their statements to papersmart1@un.org *at least two* hours in advance of their designated speaking slot and to bring only 30 copies of their statements for technical services. The date and time of the meeting and the agenda item should be indicated in the heading of the statement and in the subject line of the e-mail. The statements will remain embargoed until delivery, after which they will be available to the public on the portal.

Participation of non-governmental organizations

For information on the participation of non-governmental organizations in consultative status with the Economic and Social Council in the work of the Commission, please *click here*.

Election of the Bureau of the forty-ninth session

The Commission will hold the first meeting of its forty-ninth session for the sole purpose of electing a new Chair and other members of the Bureau, immediately following the closure of its forty-eighth session.

Side events

Information on side events, or activities organized outside the formal programme of the session of the Commission can be accessed by *clicking here*.

Committee for Programme and Coordination
Fifty-fifth session
Organizational session

The organizational session of the fifty-fifth session of the Committee for Programme and Coordination will be held on Thursday, 23 April 2015, at *15:00*, in Conference Room 5, for the purpose of electing its Bureau.

The Committee will also have before it the annotated provisional agenda for the session (E/AC.51/2015/1), the note by the Secretariat on the status of preparedness of documentation (E/AC.51/2015/L.1) and the note by the Secretariat on the list of reports of the Joint Inspection Unit (E/AC.51/2015/L.2).

Members of the Committee wishing to attend the session are kindly requested to communicate, in a note verbale of their permanent mission to the United Nations in New York, the composition of their delegations to the Secretary of the Committee for Programme and Coordination, Ms. Sharon Van Buerle (e-mail cpc@un.org; Room S-3241; fax 1 (212) 963-0360). Please note that only scanned copies of the note verbale will be accepted by e-mail.

Member States that are not members of the Committee and would like to participate as observers are also requested to communicate, in a note verbale of their permanent mission to the United Nations in New York, the composition of their delegations to the secretariat well in advance of the scheduled organizational session.

Permanent Forum on Indigenous Issues
Fourteenth session

The Permanent Forum on Indigenous Issues will hold its fourteenth session from Monday, 20 April, to Friday, 1 May 2015, in Conference Room 4. The provisional agenda of the session is contained in document E/C.19/2015/1, and the proposed organization of work is contained in document E/C.19/2015/L.1.

Participation and seating arrangements

Member States, intergovernmental organizations and United Nations bodies and specialized agencies wishing to send observers to the session are requested to communicate the composition of their delegations, in advance of the session, to the Secretary of the Forum, Ms. Sonia Elliott (e-mail elliotts@un.org; Room S-3064; fax 1 (212) 963-5305). Only those observers who indicate their participation *by Wednesday, 8 April 2015*, will be provided a nameplate on the floor of the Conference Room 4 on the opening day. All others will be seated on a first-come, first-served basis.

For background and other related documents of the fourteenth session of the Forum, please visit the following Web site: www.un.org/indigenous (or *click here)*.

Statements and PaperSmart arrangements

The fourteenth session of the Permanent Forum on Indigenous Issues will be served in a PaperSmart manner. The official documentation of the Forum will be available electronically via the PaperSmart Portal in all available official languages.

There will be no circulation of hard copies of documents. However, a print-on-demand service will be available, via which delegates can request for a hard copy at the PaperSmart Desk in the conference room, or by the print-on-demand option on the PaperSmart Portal. Delegates will be able to e-mail any document or statement to themselves from the Portal. No log in will be required to access the Portal.

QR Code posters with the PaperSmart Portal link will be put up in the conference room to enable easy access to the Portal via QR Code scanners on devices.

Delegations and participants are encouraged to bring their laptops, tablets or other mobile devices to the meetings in order to access information and documents electronically.

List of speakers

The list of speakers will open as of Wednesday, 1 April 2015. Member States and United Nations bodies and specialized agencies wishing to inscribe on the list of speakers for a particular item should contact the secretariat (Mr. Dino Del Vasto (e-mail del-vasto@un.org; fax 1 (212) 963-5305)).

2015 Review Conference of the Parties to the Treaty on the Non-Proliferation of Nuclear Weapons

The 2015 Review Conference of the Parties to the Treaty on the Non-Proliferation of Nuclear Weapons (NPT) will be held from Monday, 27 April to Friday, 22 May 2015, at Headquarters. The opening meeting will take place on Monday, 27 April, at 10:30, in the General Assembly Hall.

The United Nations Office for Disarmament Affairs has prepared an information note for States parties, observer States and intergovernmental organizations, contained in document NPT/CONF.2015/INF/1/Rev.1*.

Further information for participants will be made available, in due course, in the *Journal* and on the Website of the 2015 Review Conference of the Parties to the Treaty on the Non-Proliferation of Nuclear Weapons (*click here*).

Forthcoming informal meetings on draft proposals convened by permanent missions

The agenda of the sixty-ninth session of the General Assembly is contained in documents A/69/251 and A/69/252. The meetings under this header are closed.

General Assembly

Informal consultations on the draft resolution entitled "Report of the International Criminal Court" (under agenda item 73) (convened by the Permanent Mission the Netherlands)

Wednesday, 1 April 2015, from 10:00 to 13:00, in Conference Room 8; and

Thursday, 2 April 2015, from 10:00 to 13:00 and from 15:00 to 18:00, in Conference Room 9.

Forthcoming other meetings

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Alliance of Small Island States (AOSIS) (plenary meeting)

Wednesday, 1 April 2015, from 15:00 to 18:00, in Conference Room 1.

International Criminal Court: New York Working Group of the Assembly of States Parties

Friday, 10 April 2015, from 10:00 to 13:00, in Conference Room 4.

Forthcoming other activities

The information below is reproduced as received and does not imply any opinion or endorsement by the Secretariat of the United Nations.

Special event on the occasion of the World Autism Awareness Day (2 April) (General Assembly resolution 62/139)

[For the full list of the activities, please *click here*.]

Panel discussion on "Employment: The Autism Advantage" (co-organized by the Permanent Missions of Bangladesh, Bulgaria, Denmark, Israel, Peru, Poland, the Republic of Korea and Sri Lanka, the Department of Public Information (DPI) and the Department of Economic and Social Affairs (DESA), Global Compact and the Specialist People Foundation)

Thursday, 2 April 2015, from 10:00 to 13:00, in Conference Room 4.

[All invited. For further information, please contact Mr. Jon Herbertsson, DPI (e-mail herbertsson@un.org); for registration, please *click here*.]

Panel discussion on "Autism Awareness Day" (co-organized by the Permanent Missions of Bangladesh, India, Nigeria, Qatar, the Republic of Korea, the United States Mission and the Autism Speaks)

Thursday, 2 April 2015, from 15:00 to 18:00, in the Economic and Social Council Chamber.

[All are invited. For further information, please contact Ms. Al-Anoud Al-Temimi, Permanent Mission of Qatar (e-mail atemimi@mofa.gov.qa; tel. 1 (212) 486-9335, ext. 800).]

Orientation course for new members of permanent missions on the work of the United Nations (organized by the United Nations Institute for Training and Research (UNITAR) New York Office)

Tuesday, 7 April 2015, from 09:45 to 13:00 and from 15:00 to 17:00, in Conference Room A; and

Wednesday, 8 April 2015, from 10:00 13:00 and from 15:00 to 17:00, in Conference Room A.

[All permanent missions are invited. For further information, please contact the UNITAR New York Office (e-mail nyo@unitar.org; tel. 1 (212) 963-9196); to register, please *click here*.]

Panel discussion on "Cyber Information and Communications Technology Security: Confidence-building measures" (organized by the Permanent Mission of Lithuania)

Wednesday, 8 April 2015, from 13:00 to 15:00, in Conference Room 12.

[All are invited. For further information, please contact Mr. Dovydas Spokauskas, Permanent Mission of Lithuania (e-mail dovydas.spokauskas@urm.lt; tel. 1 (212) 983-9474).]

Special event on "Mobilizing local finance to implement the Post-2015 development agenda" (co-organized by the Permanent Mission of France and the Global Task Force of Local and Regional Governments)

Friday, 10 April 2015, from 10:00 to 12:00, in Conference Room 8.

[All are invited. For further information, please contact *Mr. Vincent Folny*, Permanent Mission of France (e-mail *vincent.folny@diplomatie.gouv.fr*; tel. *1 (212) 702-4946*).]

Forthcoming official meetings held away from Headquarters

General Assembly

Preparatory Committee for the United Nations Conference on Housing and Sustainable Urban Development (Habitat III)
(Nairobi, 14-16 April 2015)

Pursuant to General Assembly resolutions 67/216 of 21 December 2012 and 69/226 of 19 December 2014, the second session of the Preparatory Committee for the United Nations Conference on Housing and Sustainable Urban Development (Habitat III) will be held from Tuesday, 14 April to Thursday, 16 April 2015, at the United Nations Office at Nairobi. A note verbale, dated 30 January 2015, was sent to all permanent representatives and permanent observers to the United Nations. The annotated provisional agenda for the session is contained in document A/CONF.226/PC.2/1.

Participating States, observers, United Nations agencies, funds and programmes and regional commissions wishing to attend the session of the Preparatory Committee are kindly requested to communicate the composition of their delegations to the Secretariat in advance of the session (e-mail muturi@un.org, with copy to habitat3secretariat@un.org; fax 1 (212) 963-3783)). Please note that only scanned copies of notes verbales will be accepted by email. In order to facilitate the accreditation process, participants are strongly encouraged to submit their delegation lists *as early as possible*.

Delegations wishing to be inscribed on the list of speakers are invited to contact the General Assembly Affairs Branch (e-mail muturi@un.org). Statements should be limited to *five minutes* when speaking in a national capacity and *seven minutes* when speaking on behalf of a group.

Additional information on the second session of the Preparatory Committee for Habitat III is available from the Conference website (www.habitat3.org).

Announcements

United Nations Programme of Fellowships on Disarmament: Call for nominations

The Office for Disarmament Affairs (ODA) wishes to draw the attention of Member States to its note verbale ODA/02-2015/FP, inviting nominations to the United Nations Programme of Fellowships on Disarmament. *The deadline is Friday, 17 April 2015.*

For permanent missions that have not yet received this note verbale, please contact Ms. Jenny Fuchs, ODA (e-mail fuchs@un.org).

Credentials for forthcoming elections of members of United Nations human rights treaty bodies

With a view to facilitating the timely submission of credentials for all meetings of States parties convened to elect members of human rights treaty bodies, the Office of the United Nations High Commissioner for Human Rights wishes to give all States parties to the international human rights treaties advance notice that the following meetings of States parties will take place in 2015:

Third Meeting of States Parties to the *International Convention for the Protection of All Persons from Enforced Disappearance* (Tuesday, 23 June 2015) to elect five members of the Committee on Enforced Disappearance (for general information *click here*);

Twenty-sixth Meeting of States Parties to the *International Convention on the Elimination of All Forms of Racial Discrimination* (Thursday, 25 June 2015) to

elect nine members of the Committee on the Elimination of Racial Discrimination (for general information *click here*); and

Seventh Meeting of States Parties to the *International Convention on the Protection of the Rights of All Migrant Workers and Members of their Families* (Tuesday, 30 June 2015) to elect seven members of the Committee on Migrant Workers (for general information *click here*).

The rules of procedure of each meeting require delegations to submit credentials to the Secretary-General *prior to the meeting*. Many delegations fail to provide such credentials in time and the Secretariat continues to receive obsolete credentials many months after the meetings have concluded. All States Parties are kindly requested to put in place the necessary arrangements to ensure that credentials for each of these meetings are submitted *no later than* one week before the meeting.

Delegations are reminded that the credentials of representatives and the names of members of the delegation must be issued by the Head of State or Government or by the Minister for Foreign Affairs.

Original copies of credentials and names of delegates for all of the above mentioned meetings, duly signed by the Head of State or Government or Foreign Minister, should be submitted to the Office of the High Commissioner for Human Rights in New York (Attn. Mr. Nenad Vasić (e-mail vasic@un.org; Room S-1309)). For any clarifications on these elections, please consult the OHCHR's guide on treaty body elections (*click here*), or contact Mr. Vasić, OHCHR (e-mail vasic@un.org; tel. 1 (212) 963-5998).

Trust Fund for the Follow-up to the International Conference on Financing for Development

In paragraph 20 of its resolution 68/279, the General Assembly invited all Member States and other potential donors to consider contributing generously to the Trust Fund for the Follow-up to the International Conference on Financing for Development, in order to support the activities involved in the preparations for the Third International Conference on Financing for Development (Addis Ababa, Ethiopia, 13-16 July 2015) and the travel and participation of representatives from developing countries, in particular the least developed countries.

In accordance with the terms of reference of the Trust Fund, voluntary contributions may be received from Governments, intergovernmental and nongovernmental organizations, private institutions and individuals. For additional information, please contact Ms. Dominika Halka (e-mail halka@un.org; tel. 1 (212) 963-6653).

Press kit for the sixty-ninth session of the General Assembly

The press kit for the sixty-ninth session of the General Assembly is now available online in all six official languages. Produced by the Department of Public Information (DPI), in cooperation with the Department for General Assembly and Conference Management (DGACM), the kit is paper-free. Print-on-demand versions are available on the General Assembly website (*click here*), or via the PaperSmart portal (*click here*).

Repertoire of the Practice of the Security Council (Fifteenth Supplement - 2004-2007 (Vols. I and II))

The Department of Political Affairs recently published the fifteenth Supplement to the *Repertoire* of the Practice of the Security Council, covering the years from 2004 to 2007. The *Repertoire* is designed to assist government officials, practitioners of international law, academics and all those interested in the work of the United Nations to follow the evolving practice of the Council and gain a better understanding of the framework in which it operates.

For paper copies of the Fifteenth Supplement, please contact Mr. Louis Giordano, Meetings Support Section (tel. 1 (212) 963-7288).

Later supplements covering the period 2008 to 2011 are available in their advance version on line by *clicking here*.

Calendar of conferences and meetings

The 2015 calendar of conferences and meetings is available and posted on the Department for General Assembly and Conference Management (DGACM) website, or can be consulted by *clicking here*.

Summary of official meetings

Monday, 30 March 2015

Security Council

[archived video]

7421st meeting — *Threats to international peace and security caused by terrorist acts*

The agenda was adopted without objection.

The President invited Mr. Mohammad Ibn Chambas, Special Representative of the Secretary-General and Head of the United Nations Office for West Africa, and Ms. Kyung-wha Kang, Assistant Secretary-General for Humanitarian Affairs and Deputy Emergency Relief Coordinator to participate in the meeting in accordance with rule 39 of the Council's provisional rules of procedure.

The Council began its consideration of the item and heard briefings by Mr. Chambas, via video-teleconference from Abuja, and by Ms. Kang.

7422nd meeting — *Implementation of the note by the President of the Security Council (S/2010/507)*

The agenda was adopted without objection.

Statements were made by the President, speaking in his capacity as the representative of France, and by the representatives of Nigeria, Jordan, Angola, Chile, New Zealand, Malaysia, Lithuania, the Bolivarian Republic of Venezuela, the Russian Federation, Spain, China, the United States, Chad and the United Kingdom.

The representative of the Russian Federation made a further statement.

Economic and Social Council

2015 session

Integration segment

[archived video]

15th meeting

Opening of the segment

The Vice-President of the Council, His Excellency Vladimir Drobnjak (Croatia), opened the integration segment of the 2015 session of the Council and made a statement.

The Acting President of the sixty-ninth session of the General Assembly, the Permanent Representative of Iceland to the United Nations, His Excellency Einar Gunnarsson, delivered the statement of the President of the General Assembly, His Excellency Sam Kahamba Kutesa (Uganda).

The Deputy Secretary-General of the United Nations, Mr. Jan Eliasson, addressed the Council.

The Council heard keynote addresses by the President of the United Republic of Tanzania, His Excellency Jakaya Kikwete; the Prime Minister of the Commonwealth of the Bahamas and Chair of the Caribbean Community (CARICOM), His Excellency Perry Gladstone Christie; and the Prime Minister of Sweden, His Excellency Stefan Löfven.

Keynote addresses were also delivered by the General Secretary, International Trade Union Confederation, Ms. Sharan Burrow; and the President, International Organization of Employers, Mr. Daniel Funes de Rioja.

Panel discussion on "The Big Think" on Jobs and Growth

The panel was moderated by the anchor of CNN's Quest Means Business, Mr. Richard Quest.

The panellists included Her Excellency Marianne Thyssen, European Commissioner for Employment, Social Affairs, Skills and Mobility; Mr. Guy Ryder, Director-General, International Labour Organization; Mr. Min Zhu, Deputy Managing Director, International Monetary Fund; and Mr. Joseph Stiglitz, Nobel Laureate and Professor of Economics, Columbia University.

During the interactive discussion the panellists responded to the comments made and questions posed by the moderator and the representatives of Germany, South Africa, Japan, Finland, Trinidad and Tobago, Sweden and Argentina, as well as by the observers for Viet Nam and Norway.

The representatives of the International Trade Union Confederation (ITUC) and Gray Panthers, non-governmental organizations in consultative status with the Council, participated in the discussion.

The representative of the UNI Global Union also participated in the discussion.

Organization of work

The Vice-President of the Council (Croatia) made a statement.

16th meeting

Panel discussion on "Mind the gap: How widening inequalities undermine development"

The Vice-President of the Council, His Excellency Vladimir Drobnjak (Croatia), opened the meeting and made a statement.

The panel was moderated by Mr. Matthew Bishop, Globalisation Editor, *The Economist*. Presentations were made by the following panellists: His Excellency Alfonso Navarrete Prida, Minister of Labour and Social Welfare, Mexico; His Excellency Hu Xiaoyi, Vice-Minister, Human Resources and Social Security, People's Republic of China; Ms. Sharan Burrow, General-Secretary, International Trade Union Confederation; and Ms. Stephanie Seguino, Professor, University of Vermont.

The representative of Gray Panthers, a non-governmental organization in consultative status with the Council made comments and posed a question to the panellists.

Report on country-level consultations on "Achieving sustainable development through employment creation and decent work for all," held in Indonesia, in February 2014

His Excellency Hanif Dhakiri, Minister of Manpower, Indonesia, made a statement.

Report on the Latin America and the Caribbean preparatory meeting on "Decent Work, Climate Change and Sustainable Development," held in Lima, Peru, in October 2014

Her Excellency Maria Emma Mejia Vélez, Permanent Representative of Colombia to the United Nations and Vice-President of the Economic and Social Council, made a statement.

Panel discussion on "Voices from the Real Economy"

The Vice-President of the Council (Croatia) made a statement.

The panel was moderated by Mr. Michael Shank, Director of Media Strategy at Climate Nexus and Senior Fellow at the JustJobs Network. Presentations were made by the following panellists: Her Excellency Nomvuzo Shabalala, Deputy Mayor of Durban, South Africa; Mr. Sanjay Kumar, Director of SEWA Bharat; Ms. Vicenta Trotman, Community leader and member of the Administrative Board of Rural Water Supply in the Ngäbe-Buglé indigenous territory of the Ño-Kribo region, Panama; and Mr. Paul Hazen, Executive Director, Overseas Cooperative Development Council, International Co-operative Alliance.

The representative of Argentina made comments and posed questions to the panellists.

Organization of work

The Vice-President of the Council (Croatia) made a statement.

Signatures, Ratifications, etc.

The dates indicated correspond to the dates of receipt of the relevant documents, except for the signatures.

[Multilateral Treaties Deposited with the Secretary-General]

Second Optional Protocol to the International Covenant on Civil and Political Rights, aiming at the abolition of the death penalty. New York, 15 December 1989

Objection to the reservation made by El Salvador upon accession: Norway (30 March 2015)

Protocol to Eliminate Illicit Trade in Tobacco Products. Seoul, 12 November 2012

Accession: Turkmenistan (30 March 2015)

General information

Chairs of regional groups

The following information regarding the chairmanship of the regional groups for the month of *March 2015* has been communicated to the Secretariat:

African States:
Namibia
His Excellency Wilfried Emvula

Asia-Pacific States:
Yemen
His Excellency Khaled Hussein Mohamed Alyemany

Eastern European States:
Slovenia
His Excellency Andrej Logar

Latin American and Caribbean States:
Jamaica
His Excellency Courtenay Rattray

Western European and other States:
Belgium
Her Excellency Bénédicte Frankinet

Security Council

Communications to the President of the Security Council

Communications addressed to the President of the Security Council should be delivered to the Office of the President of the Council (e-mailed dpa-scsb3@un.org; Room S-2472; fax 1 (917) 367-0406). For queries, please call to 1 (212) 963-5258.

Website of the presidency

The website of the presidency of the Security Council can be visited at www.un.org/en/sc/presidency/.

Unscheduled meetings

Information about previously unscheduled meetings and consultations of the whole of the Security Council may be obtained by clicking on "Programme of work" on the website of the Security Council at www.un.org/en/sc; or by calling to 1 (212) 963-5258.

Prepared statements

Speakers in the Security Council are advised that providing in advance copies of prepared statements which they intend to read out in the Council greatly facilitates the work of the Secretariat by permitting a sufficient number of copies to be distributed to all meeting participants and by assisting interpreters, verbatim reporters and press officers in maintaining the quality of the product delivered.

Both interpretations and verbatim records rely upon the statement actually delivered, but copies of texts help interpreters to correctly render details and nuances and help verbatim reporters to produce the written record more quickly. Speakers are therefore encouraged, whenever possible, to provide copies of their statements, as early as possible in advance of delivery, to the Conference Room Officer in the Chamber.

Delegations are kindly requested to make 40 copies for minimum distribution to Council members and relevant services, and 200 additional copies for general distribution in the Security Council Chamber.

Delegations wishing to make statements available for the media are kindly requested to deliver 50 copies to the Media Documents Centre (e-mail mdc@un.org; tel. 1 (212) 963-7166; Room S-0220).

Information regarding the *Journal* of the United Nations

The *Journal* of the United Nations is issued daily in English and in French. During the main part of the General Assembly session (September to December), it is also issued in Arabic, Chinese, Russian, and Spanish.

Kindly take note that the English and French versions of the *Journal* are accessible to blind and visually impaired users via screen readers.

Back issues of the *Journal*, in English and French, can be accessed at the following addresses: www.un.org/en/documents/journal.asp and www.un.org/fr/documents/journal.asp. All comments and suggestions about the *Journal* are welcome. Kindly contact the office of the *Journal* at journal@un.org.

Emergency information and updates

Emergency information and updates can be obtained on the United Nations Headquarters Emergency Information website at emergency.un.org/ and delegateinfo.un.int.

The website also offers the option of subscription to e-mail, SMS and voice call alerts. In addition, a hotline number for updates during weather emergencies or other urgent situations can be accessed by calling 1 (212) 963-9800.

Let United Nations documents come to you: eSubscription

A simple and fast alternate way to access United Nations parliamentary documents electronically is available through the Department for General Assembly and Conference Management's eSubscription service at www.undocs.org. Based on RSS feeds (Really Simple Syndication), the latest edition of the *Journal* and parliamentary documents issued daily at Headquarters can be accessed readily on a computer or hand-held smart device.

Sign-up is free and easy by visiting the eSubscription page at www.undocs.org. An overview of all documents with the options "e-mail" or "RSS" next to each document category is located there. After sign-up, documents will be sent to the subscriber via

e-mail as soon as they are made available. Comments, questions and suggestions are invited to be sent to help-desk@un.org.

Touch screen information kiosks

The Department for General Assembly and Conference Management (DGACM) invites delegations and staff to use the two touch screen information kiosks located in the North Lawn Building to access the official meeting schedule, the *Journal of the United Nations*, the Delegates' Handbook, the Blue Book and the United Nations Staff Yellow Pages, as well as Headquarters and Conference Room Maps.

These easy to use kiosks are located on the ground floor just after the First Avenue entrance security checkpoint and on the second floor next to the Café. DGACM welcomes feedback, questions or comments pertaining to the information kiosks, which can be addressed to help-desk@un.org.

Websites

Department for General Assembly and Conference Management
www.un.org/Depts/DGACM/

Presidency of the General Assembly
www.un.org/ga/president

General Assembly
www.un.org/en/ga

Department of Political Affairs
www.un.org/depts/dpa

Presidency of the Security Council
www.un.org/en/sc/presidency/

Security Council
www.un.org/en/sc

Security Council Committee established pursuant to resolution 1373 (2001) concerning counter-terrorism
www.un.org/en/sc/ctc/

Security Council Committee established pursuant to resolution1540 (2004)
www.un.org/sc/1540/

Department of Economic and Social Affairs
www.un.org/en/development/desa/index.html

Economic and Social Council
www.un.org/en/ecosoc/

Office for Disarmament Affairs
www.un.org/disarmament/

United Nations Treaty Collection
http://treaties.un.org/

United Nations Audiovisual Library of International Law
www.un.org/law/avl/

Dag Hammarskjold Library
www.un.org/depts/dhl

International Court of Justice
www.icj-cij.org/

Journal of the United Nations
www.un.org/en/documents/journal.asp

United Nations Press Releases
www.un.org/en/unpress/index.asp

United Nations Webcast
www.unmultimedia.org/tv/webcast/index.html

Yearbook of the United Nations
http://unyearbook.un.org/

UN Chronicle
www.un.org/chronicle/

PaperSmart portal
www.papersmart.unmeetings.org/

Documents issued at United Nations Headquarters on Monday, 30 March 2015

With the exception of sales publications and public information material, hyperlinked official documents listed hereunder may be accessed through the Official Document System of the United Nations http://documents.un.org in the electronic version of the present Journal.

eSubscription www.undocs.org

Think Green! — Please consider the number of pages before printing.

Symbol	*Main title*
General Assembly	**Documents**
	Sixty-eighth session
A/68/908–S/2014/358	Item 100 (f) — Review and implementation of the Concluding Document of the Twelfth Special Session of the General Assembly: regional confidence-building measures: activities of the United Nations Standing Advisory Committee on Security Questions in Central Africa — Letter dated 30 April 2014 from the Permanent Representative of Chad to the United Nations addressed to the Secretary-General [A C E F R S] — *35 pages*

Sixty-ninth session

A/69/783 — Item 157 — Financing of the United Nations Stabilization Mission in Haiti — Budget for the United Nations Stabilization Mission in Haiti for the period from 1 July 2015 to 30 June 2016 — Report of the Secretary-General [A C E F R S] — *86 pages*

A/69/815–S/2015/170 — Items 33 and 38 — Protracted conflicts in the GUAM area and their implications for international peace, security and development — The situation in the occupied territories of Azerbaijan — Letter dated 9 March 2015 from the Permanent Representative of Azerbaijan to the United Nations addressed to the Secretary-General [A C E F R S] — *44 pages*

A/69/828 — Item 160 — Financing of the United Nations Multidimensional Integrated Stabilization Mission in Mali — Financing arrangements for the United Nations Multidimensional Integrated Stabilization Mission in Mali for the period from 1 July 2014 to 30 June 2015 — Note by the Secretary-General [A C E F R S] — *4 pages*

A/69/832 — Item 154 — Financing of the United Nations Organization Stabilization Mission in the Democratic Republic of the Congo — Financing arrangements for the United Nations Organization Stabilization Mission in the Democratic Republic of the Congo for the period from 1 July 2014 to 30 June 2015 — Note by the Secretary-General [A C E F R S] — *5 pages*

A/69/841 — Item 150 — Financing of the United Nations Mission in the Central African Republic and Chad — Report of the Advisory Committee on Administrative and Budgetary Questions [A C E F R S] — *6 pages*

A/69/843 — Item 113 (f) — Appointments to fill vacancies in subsidiary organs and other appointments: appointment of members of the Committee on Conferences — Note Verbale dated 23 March 2015 from the Permanent Mission of Denmark to the United Nations addressed to the Secretariat [A C E F R S] — *1 page*

A/69/L.59 — Item 123 (p) — Cooperation between the United Nations and regional and other organizations: cooperation between the United Nations and the Organization for Democracy and Economic Development-GUAM — Azerbaijan, Georgia, Republic of Moldova and Ukraine: draft resolution — Cooperation between the United Nations and the Organization for Democracy and Economic Development-GUAM [A C E F R S] — *2 pages*

Tenth emergency session

A/69/830–S/2015/196 — Items 35 and 36 — The situation in the Middle East — Question of Palestine — Identical letters dated 19 March 2015 from the Permanent Observer of the State of Palestine to the United Nations addressed to the Secretary-General, the President of the General Assembly and the President of the Security Council [A C E F R S] — *3 pages*

Seventieth session

A/70/66/Add.1 — Item 62 of the preliminary list — Offers by Member States of study and training facilities for inhabitants of Non-Self-Governing Territories — Report of the Secretary-General [A C E F R S] — *2 pages*

A/70/69 — Item 138 of the preliminary list — Scale of assessments for the apportionment of the expenses of the United Nations — Multi-year payment plans — Report of the Secretary-General [A C E F R S] — *5 pages*

Security Council	Documents
A/69/815–S/2015/170	Letter dated 9 March 2015 from the Permanent Representative of Azerbaijan to the United Nations addressed to the Secretary-General [A C E F R S] — *44 pages*
A/69/830–S/2015/196	Identical letters dated 19 March 2015 from the Permanent Observer of the State of Palestine to the United Nations addressed to the Secretary-General, the President of the General Assembly and the President of the Security Council [A C E F R S] — *3 pages*
A/68/908–S/2014/358	Letter dated 30 April 2014 from the Permanent Representative of Chad to the United Nations addressed to the Secretary-General [A C E F R S] — *35 pages*
S/Agenda/7419	Provisional agenda [A C E F R S] — *1 page*

Executive Board of the United Nations Development Programme, the United Nations Population Fund and the United Nations Office for Project Services

	Documents
	Annual session 2015
DP/2015/9	Item 1 of the provisional agenda — Organizational matters — Report of the first regular session 2015 (26 to 30 January 2015, New York) [A C E F R S] — *19 pages*

Communications to the Editor

Material for inclusion in the *Journal* should be addressed to the attention of Ms. Lilian Delgado (e-mail journal@un.org; tel. 1 (212) 963-3888 and 963-0493; Room CB-0304 (Conference Building)).

The *deadline* to submit material for the *Journal* issue of the next day is *18:30 for the programme of meetings*, and *19:00 for the summaries*. The announcements to be published in the "Forthcoming other activities" section, should be sent before *18:00* at least two days in advance.

The office of the Journal Unit opens at 15:00.

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